

DAV PUBLIC SCHOOL
BRS NAGAR LUDHIANA

Dear Teachers
Greetings!

Please note the following instructions related to Mid-Term Examination, PTMs and DAV Sports State Level tournaments –

1. As the exams are going to be over for all classes on 24th September, regular teaching classes will commence for grades III to XII w.e.f. 25th September (Wednesday).
2. School will follow one period early dispersal time, similar to Saturday timings, from Wednesday to Friday i.e. 25th to 27th September for the whole school, so that teachers get one extra period for evaluation of answer scripts.
3. Mid-Term Result PTMs will be held on 4th and 5th October as per the dates given below
Friday, 4th October ----- Classes III to VII
Saturday, 5th October -----Classes VIII to XII

Roll No. wise schedule from 8 am to 11:30 am, and then from 12:30 pm to 2:00 pm for both the days will be shared with the parents.

4. Answer sheets of all the subjects and classes will be shown to the parents. The evaluating teams and re-checkers must do error-free work.
5. All the teams of evaluators must submit their corrected answer scripts along with the award lists to the Examination Branch as per the schedule given by them.
6. No one is allowed to carry any answer scripts out of the allotted evaluation rooms.
7. No teacher can carry any answer scripts home. In case someone genuinely needs more time for evaluation, he/she is allowed to stay back extra after the stipulated time but only with information to the Examination Branch.
8. DAV State Level Sports tournaments are planned to be held in our school from Sunday, 29th September to Tuesday, 1st October. Many staff members will be on duty from Saturday, 28th onwards as outstation teams will check-in one-day prior.
9. All the teaching, non-teaching, admn and group D staff must remain available for different duties from 28th September to 1st October for the smooth conduct of the State Level event.

All must note and comply with the written instructions in letter and spirit.

Thanks

Principal

P.S. – Superannuation/farewell ceremony for the staff members retiring or leaving on 30th September will be held on 28th September, 2024, from 1:00 pm to 3:30 pm.